

Library Hours
Monday - Thursday
9:00 am - 9:00 pm

Friday
9:00 am - 5:30 pm

Saturday
9:00 am - 5:00 pm

Sunday
1:00 - 5:00 pm

HOTSPOT POLICY



information **innovation** iNSPIRATION



Nappanee Public Library

157 North Main Street
Nappanee, IN 46550

574.773.7919

nappaneelibrary.org



574.773.7919 • nappaneelibrary.org

Hot Spots

Hotspots are available to Nappanee resident library cardholders 18 years old and older and Fee cardholder in good standing. Customers must present their card upon checkout.

Due to the growing popularity of the devices...

Devices may be checked out for 7 days. Overdue devices will have Internet access deactivated within 24 hours beyond their due date and incur overdue charges.

Customers can place a device on hold. Devices will be held for 24 hours. If the device is not picked up by the end of the 24-hour period, the hold will be cancelled and the device will move to the next person in line.

Only one Hotspot per household can be checked out at a time. There are no renewals.

Customers should have a basic working knowledge of the device on checkout. If any technical problems are encountered, customers should return the device immediately to the NPL Public Service Desk.

All library materials must be returned on or before their due date. Devices may be returned in the outdoor book drop.

Damaged or Lost Devices

Once a device is checked out to a customer, it becomes the responsibility of that customer.

Any changes in condition while in the customer's care will be the customer's responsibility.

Customers are responsible for costs associated with damage, loss, or theft of the device and its accessories.

Upon check-in, the device will be examined to ensure it has not been tampered with. If damage to the device is discovered by Library staff, these costs will be added to the customer's account.

If the device is lost, the customer will reimburse the Library for the damage to, or loss of, any of these items:

- \$ 225.00 Sprint Hotspot
- \$ 5.00 Protective Case
- \$ 15.00 Power Adapter
- \$ 10.00 Processing Fee
- + Any Shipping Costs

Overdue Devices

Overdue hotspots will be turned off and charged a \$5.00 a day fee until returned.

If the Nappanee Public Library refers a customer's account for collections, the customer will be responsible for attorney, court and collections costs associated with the referral. Past due accounts may be referred to collections and incur additional charges.

Right of Refusal

The Library reserves the right to refuse service to customers who abuse equipment or who have a history of returning items late.